

# Ballroom Rental Intake Form

Please complete this form with as much information as you can provide and email it to Kristye Deter, [operationsmgr@fishngame.org](mailto:operationsmgr@fishngame.org).

Type of event would you like to host (i.e. adult birthday party, kid birthday party, baby shower, etc.):

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Requested Date of Event (if flexible, please include a range): \_\_\_\_\_  
Requested Time: \_\_\_\_\_

Estimate Guest Count: \_\_\_\_\_

Will you have outside vendors (i.e. food provider, server, entertainment)? If so, who?

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Will alcohol be provided?      YES      NO

What do you need Fish and Game to provide?

TABLES      CHAIRS      OTHER: \_\_\_\_\_

Would you like your rental to include use of the Game Room\*:      YES      NO

\*Kindly note non-member rentals and rentals that include minors (age 17 and under) cannot utilize the Game Room.